

TRANSCRIPT REQUEST FORM

Official Transcripts are generally needed for transferring grades to another high school, for applying to colleges and universities, or for scholarships.

Unofficial Transcripts are generally used for all other requests.
Signed Participation Forms



- For a graduating senior, all required credits must be filled before completed transcripts can be released to a higher institution.
- All requests require a 48 hr. (2 day) notice.
- Please return this form to VCSI 3350 SW 182nd Ave. Beaverton, OR 97003 or registrar@valorschool.org

REQUESTED INFORMATION:

Please Check One: OFFICIAL Transcript: _____ UNOFFICIAL Transcript: _____

Name of Student: _____ Date of Birth: _____
Last First MI

Date of Request: _____ Phone Number: _____

CHECK WHICH OPTION APPLIES TO YOUR REQUEST:

I will pick up the transcript at the front desk in the school office.

Please send to:

Address: _____

Additional requests on the back.

REQUEST FOR RELEASE:

Please sign in agreement that you give Valor Christian School International permission to provide your test scores (PSAT, SAT, ACT, etc.). If you do not sign below, we will not include your scores.

Signature

Special Instructions: _____

OFFICE USE ONLY:

Date Sent: _____

Staff Initials: _____

ADDITIONAL REQUESTS:

Please send to:

Address:

Please send to:

Address:

Please send to:

Address:

Please send to:

Address:

Please send to:

Address:

Please send to:

Address:

Please send to:

Address:
